

# SCOM Self Service Portal

## Installation Guide

### Server Requirements:

- The SCOM Self Service Portal must be installed on a **SCOM 2012, SCOM 2016, or SCOM 1801 Management Server** that has the **Web Console installed**.

### User Requirements:

- Users require Internet Explorer 11 or above, Chrome, Firefox, Safari or Edge.

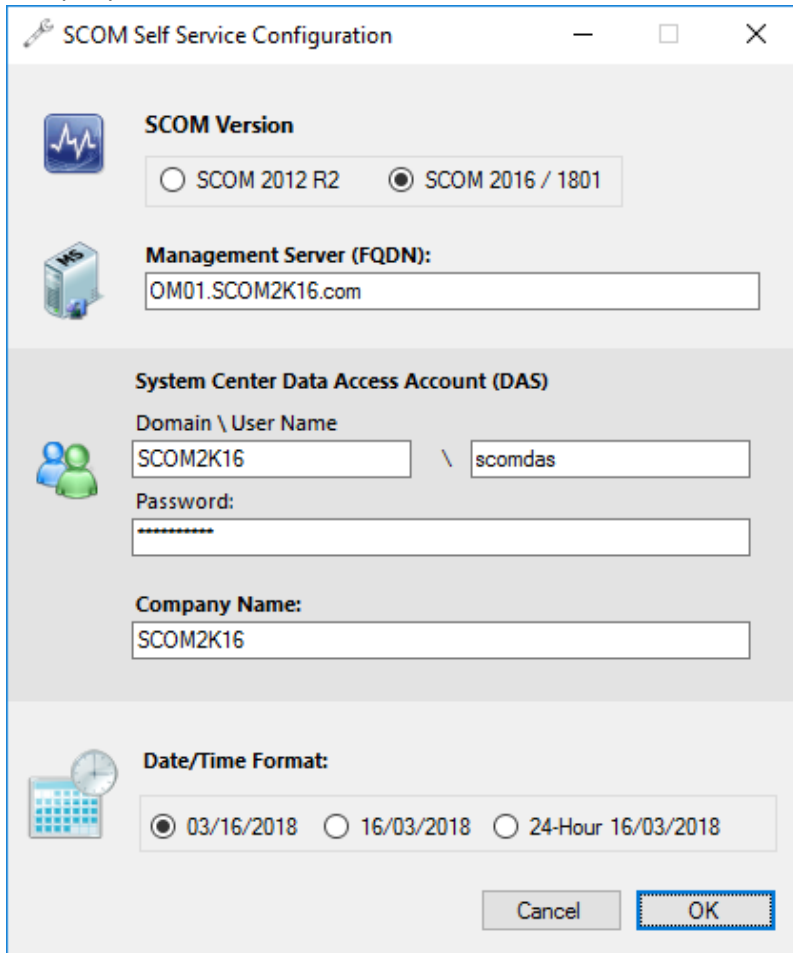
## Instructions

- 1.) Copy the **SCOM Self Service Portal.msi** file over to the Management Server.
- 2.) Right click and choose **Run as Administrator**
  - a. **Note:** In some environments Run as Administrator may not show up. In this case just click Install
- 3.) Click **Next**
- 4.) **Read** and **Accept** the License Agreement, then click **Next**
- 5.) On the **Ready to Install** screen click **Install**
- 6.) On the **Completing Setup Page** leave the Launch SCOM Self Service Portal **checkbox checked** and Click **Finish**
- 7.) If you unchecked the Launch box on the last screen, you can also run it from the **Desktop** with the wrench Icon



called **SCOM Self Service Portal Configuration**.

8.) The configuration screen will automatically populate the SCOM Version, Management Server, Domain, and Company Name.



9.) Type in the **username** and **password** of the System Center Data Access Account (DAS).

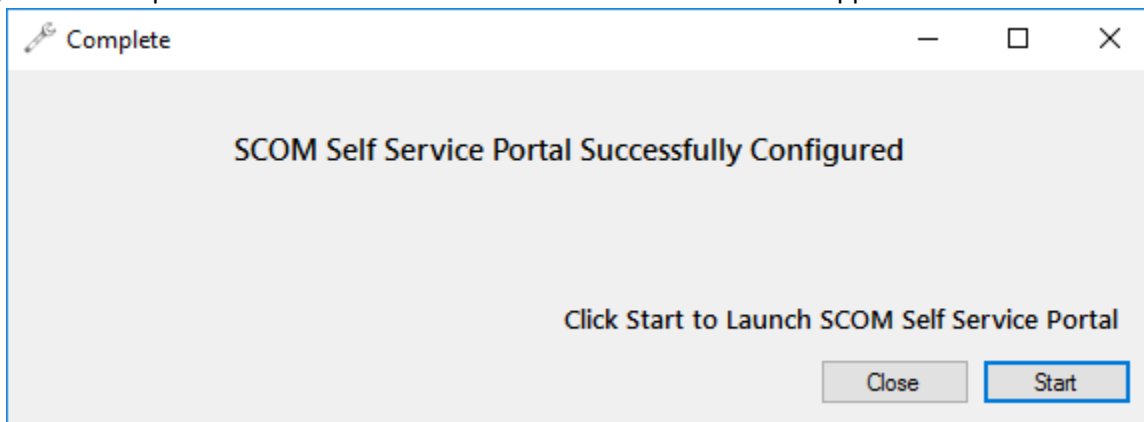
\*\*Note this is the account used when you installed SCOM

10.) Type in the **Company Name** if it's different than your domain name.

11.) Choose the **Date Format** you would like to use.

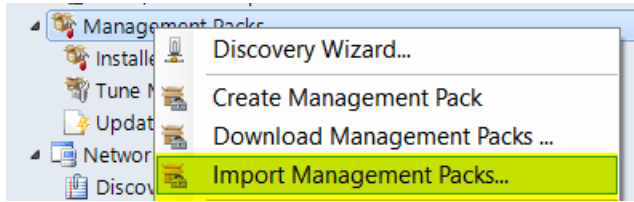
12.) Click **OK**

13.) On the complete screen click **Start** to Launch the Self Service Portal Application



# Import the SCOM Self Service Portal Management Pack (Recommended)

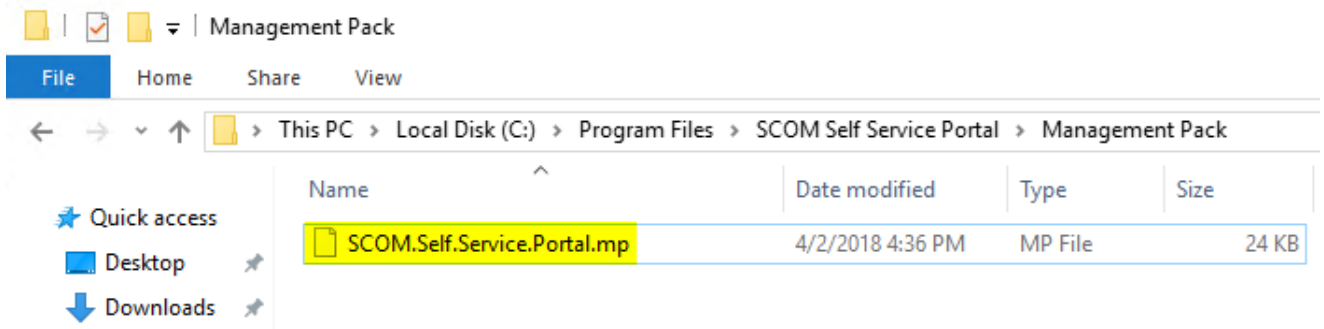
- 1.) **Open the SCOM Console and Select the Administration Pane.**
- 2.) **Under Management Packs. Right click and select Import Management Packs**



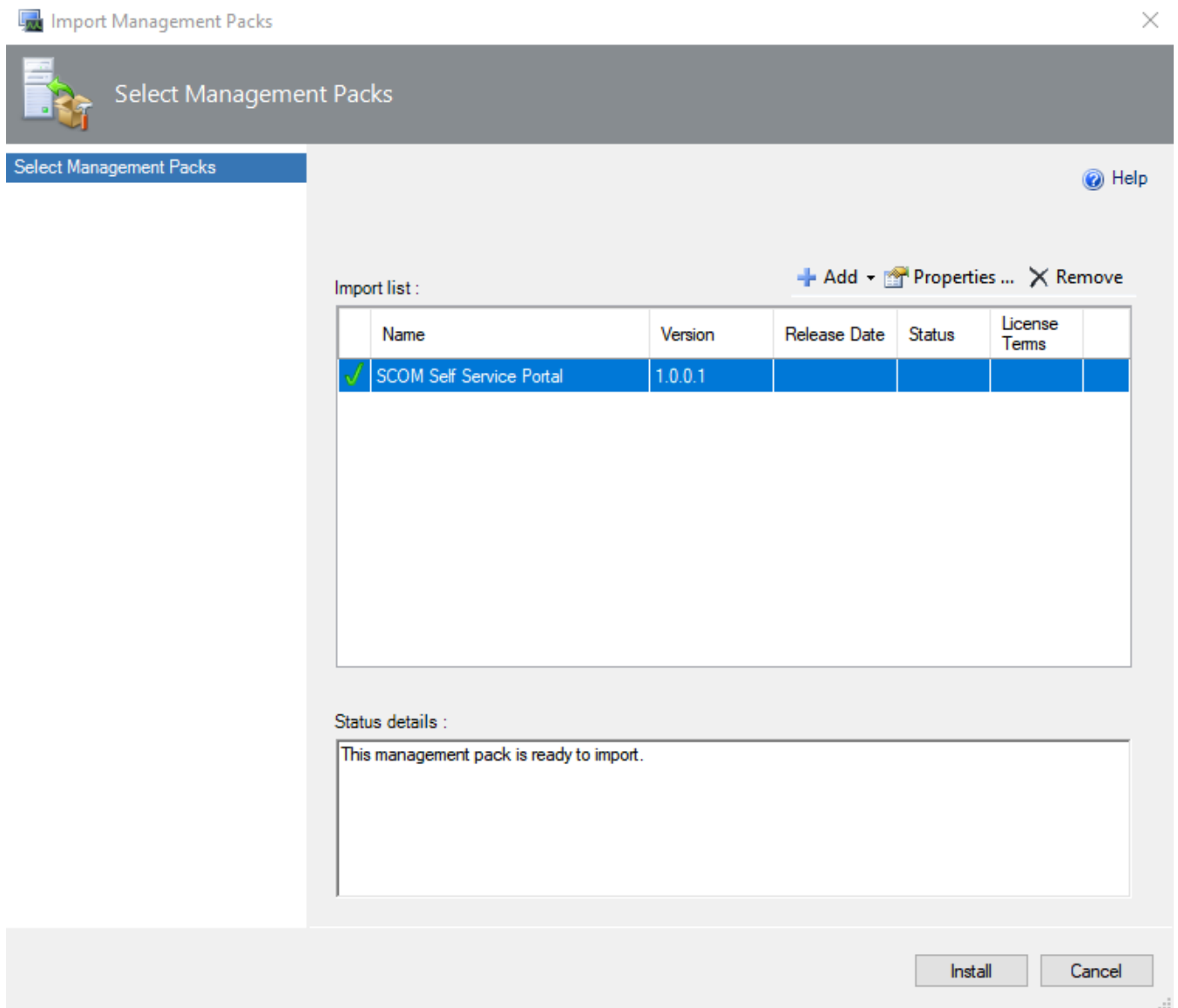
- 3.) **Select Add From disk**



- 4.) **Select No on the Online Catalog Connection dialog**
- 5.) **Browse out to the Self Service Portal install directory. C:\Program Files\SCOM Self Service Portal\Management Pack**
- 6.) **Select the SCOM.Self.Service.Portal.mp file.**

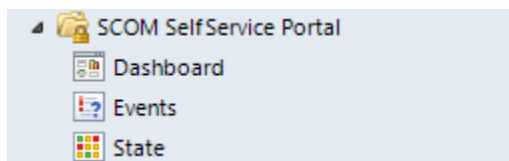


7.) Click the Install button.



8.) Click **Close**

9.) Go to the Monitoring Pane and you will see the new SCOM Self Service Portal Folder. (Note: It will take some time for the objects to be discovered)



## Issues

For any issues please contact [support@scm2k7.com](mailto:support@scm2k7.com)